

**Director of Youth Ministry**  
Hackberry Creek Church  
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### **Position Summary**

The Director of Youth Ministry (DYM) is one of five staff members supporting the Christ-centered focus of all who attend Hackberry Creek Church (HCC) and their growth as disciples. The DYM is a part-time salaried employee working 25 hours per week and reporting to the Senior Pastor. The DYM is responsible for planning and executing all HCC programs and activities for students in 6<sup>th</sup> through 12<sup>th</sup> grade as defined and directed by the HCC Youth Vision Committee.

The vision of HCC's Youth Ministry:

A ministry of HCC committed to equipping and growing youth as disciples of Jesus Christ through authentic relationships with one another, the HCC family and their communities.

### **Essential Functions of the Role**

- Teach the Bible and share your faith with students through formal teaching and life settings in a manner consistent with the Reformed tradition
- Plan and lead fall and spring retreats and an annual summer trip
- Plan and lead monthly special ministry opportunities, both fellowship and service-oriented
- Demonstrate a Christ-centered focus in your faith walk
- Actively engage with HCC students outside of the church to be personally connected
- Attend weekly worship at HCC
- Serve on the HCC Youth Vision Committee (Advisory Board)
- Team with staff and Session to accomplish shared goals and the vision of HCC's Youth Ministry
- Actively engage with non-Youth church members and engage them in the Youth ministry
- Recruit, equip and develop a Youth Ministry Team to lead and support the Youth calendar of events
- Plan and manage annual Youth budget that is approved by Session
- Develop and maintain annual calendar of Youth events
- Plan and oversee weekly HCC Youth events, including Sunday School and Youth Bible Study/ Worship on Sunday evenings

### **Knowledge and Skills**

- Strong people and team building skills
- Strong communication, organization, planning and project management skills
- Respected as someone who inspires, leads and is relevant and relatable to students and parents
- Trustworthy— by both parents and students
- Ability to work effectively with HCC session, staff and Youth parents and volunteers
- Passionate in faith and serving students
- Equip and train volunteers to minister to students in the youth ministry
- Optimize volunteer time and talents to maximize youth ministry impact
- Accountable for actions

## **Supervision**

Fulfill Director of Youth Ministry responsibilities without day-to-day supervision. Meet weekly with HCC staff weekly to deliver on responsibilities and support the mission of HCC. Provide direction and oversight to Youth Ministry team of volunteers.

## **Reporting**

- The Senior Pastor is responsible for managing the DYM and evaluating the DYM's performance
- The HCC Youth Vision Team sets the direction and priorities for the youth ministry

## **Job Requirements**

### **Education**

Bachelor's Degree or Bachelor's Degree Candidate

### **Experience**

3-5 years experience working with youth in a teaching, church or ministry position, or relevant experience

### **Note**

This job description is intended as a guide to reflect the principal functions of the job. However, it is not an all-inclusive listing of the required job functions, and functions may vary depending on changing needs of HCC and the gifts of the DYM. The job description is subject to change at the discretion of the Session or Senior Pastor.

## **Candidate Qualities & Values**

- Devoted to Christ and to others
- Biblically- grounded
- Authentic
- Inclusive
- Seriously Fun
- Christ-centered in Relationships
- Humble
- Student and servant leadership
- Involved in the life of the church
- Transformative
- Provide a sense of belonging
- Welcoming
- Others-focused
- Teachable
- Tenacious and Persistent